



BY-LAWS OF EDMONDS MUSIC TEACHERS ASSOCIATION

Article I. Name

The name of this organization shall be the Edmonds Music Teachers Association, hereafter referred to as EMTA. The EMTA is affiliated with the Washington State Music Teachers Association as a Local Chapter, hereafter referred to as WSM TA. The EMTA is also affiliated with the Music Teachers National Association, hereafter referred to as MTNA.

Article II. Object

Section 1. Said organization is organized exclusively for charitable, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section 2. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to, any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under Section 170 (c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section 3. In the event of the dissolution of this organization, any funds remaining in the treasury after the payment of any outstanding debts shall be contributed to WSM TA.

Article III. Membership

The membership of this Association shall consist of persons residing in the North King County and South Snohomish County Areas and its environs who teach music

in any branch or form. Membership classifications shall be: Active, Senior, Student/Collegiate, Honorary Life, Emeritus, Associate and Affiliate. Some of these classifications only apply to our Local Chapter.

Section 1. Active Membership – Active Members shall have the right to vote, hold office, receive member communications, have their name listed in member publications, and participate in EMTA activities.

- a. Active Members who are not certified shall maintain as a goal MTNA Certification.
- b. Certification shall be granted by MTNA to active members who have fulfilled the MTNA certification requirements. This credential is required of any teacher whose students request credit in applied music in any public or private high school within the State of Washington.

Section 2. Senior Membership – Senior Membership is available to Active Members in good standing whom have attained the age of sixty-five (65) years who have been active for a minimum of five (5) successive years immediately preceding application for special billing. Membership conveys all rights and privileges of Active Membership.

Section 3. Student/Collegiate Membership – Student/Collegiate Membership is open to any music student from High School (ninth grade) through the age of twenty-six (26) currently involved in regular music study in the State of Washington. Membership conveys all rights and privileges of Active Membership except the right to vote and hold office or enter students into MTNA competitions.

Any student beyond the age of twenty-six (26) who returns to a college, university or conservatory as a full-time music student shall have the option of membership for a period not to exceed four (4) consecutive years, subject to the membership regulations of EMTA.

Section 4. Honorary Life Membership – Honorary Life Membership may be conferred by the Executive Board of EMTA to a Chapter Member who has attained recognized professional stature, and who has rendered conspicuous service to the Chapter over a period of not less than twenty (20) years, through the contribution of constructive efforts and ideas. Membership conveys all rights and privileges of Active Membership. National dues shall be paid by the Association, and State dues waived.

Section 5. Emeritus Membership – Emeritus Membership may be granted to members who are no longer actively engaged in the profession. The Chapter shall pay State dues and waive Local Chapter dues. Emeritus members shall pay National dues only. Membership conveys all rights and privileges of Active Membership.

Section 6. Associate Membership – Associate Membership shall be open to all persons not professionally engaged in any field of musical activity, but who wish to support the program of the Association. Associate Members shall be entitled to attend programs of the Association upon payment of the registration fee, and to receive the official Association publications, but shall not have the right to vote, hold office, or enter students in EMTA, WSM TA or MTNA competitions.

Section 7. Affiliate Membership – Active Members may become Affiliate Members of other Local Chapters upon application and payment of the other Local Chapter dues. Membership conveys all rights and privileges of Active Membership.

Article IV. Application for Membership

Section 1. New Members – Membership is achieved through payment of dues to MTNA, which includes dues to WSM TA, and our Local Chapter, EMTA.

Section 2. As per our mission statement, EMTA is committed to the advancement of music knowledge and education by fostering professional standards and networking among our members.

Section 3. Transfers from other MTNA chapters will be given automatic membership.

Article V. Dues

Section 1. The membership year shall be from July 1 through June 30.

Section 2. Annual dues for membership shall include National Association dues, WSM TA dues and Local Chapter dues.

Section 3. A member relinquishes all privileges of Active Membership until dues and current obligations are paid for the current membership year.

Section 4. Dues of new members joining after May 1, shall be applied to the following membership year.

Section 5. Payment of the required dues include: membership in the Music Teachers National Association, the WSM TA, the Local Chapter, and also includes various National, State and Chapter magazine and newsletter subscriptions.

Section 6. Prorated dues are only available to new members to the Association, who join for the remainder of the membership year, between January 1 to June 30.

Article VI. Meetings

This Association shall hold at least nine (9) regular meetings. A meeting may be canceled by a majority vote of members or at the discretion of the Executive Board.

Article VII. Nominating Committee

Section 1. A Nominating Committee of one member and one Board member shall present the name of one candidate for each office at the April meeting. Opportunity shall be given for further nominations from the floor.

Section 2. Officers shall be elected by ballot or by acclamation at the May meeting. A simple majority shall elect. The newly elected officers shall be installed in June and shall begin duties immediately and shall serve for a term of two (2) years, unless otherwise noted.

Article VIII. Officers

Section 1. There shall be an Executive Board consisting of a President, Vice-President, Secretary, and Treasurer, whom shall be elected by ballot or acclamation.

Section 2. For the effective operation of the Association, officers will include the Immediate Past President, the Communication Chairperson, Membership Chairperson, and Webmaster/Publicity Chairperson.

Article IX. Duties of Officers

Section 1. The President shall preside over all meetings and shall appoint all committees.

Section 2. The duties of the Vice-President shall be to assume the duties of the President in the absence of the President, and shall assume any other duty as deemed necessary by the President and/or the Executive Board.

Section 3. The Secretary shall take minutes of all business meetings, and the minutes and attendance of the Executive Board.

Section 4. The Treasurer shall pay all bills as are authorized by the Executive Board, and shall present a report of money in the treasury and money expended at each Executive Board and each general business meeting. The Treasurer shall receive all income and administer all investments.

Section 5. The Immediate Past President shall serve as an advisor to the President for a term of one (1) year.

Section 6. Each officer shall be elected for one term of two years or serve until his or her successor assumes office. The term of office shall begin and end at the final general meeting in June.

Article X. Executive Board

The Executive Board will be scheduled to meet once every month except for July and August. Any changes to the Executive Board schedule will be decided by the Board. A quorum of the Executive Board shall consist of more than one half of its members.

The duties of the Executive Board shall be to:

- a. Formulate policies of the Association, subject to the acceptance by the membership.
- b. Transact routine business matters.
- c. Take action when emergencies arise.
- d. Fill vacancies occurring in office other than the office of the President.
- e. Arrange for an annual review of the Association's financial records by a qualified member or independent accountant before September first of each calendar year, and report at the regular September meeting.
- f. Hold at least three meetings during the fiscal year or at the discretion of the President.
- g. Shall keep a correct list of all members and meeting attendance.
- h. Be responsible for all member communications and organization records.

Article XI. Committees

The President shall appoint standing committees and other committees as the need arises.

Article XII. Indebtedness and Expenditures

Officers shall create no financial or legal obligations upon the Association without specific approval of the Executive Board.

Article XIII. Quorum

The Quorum for each business meeting of the Association shall consist of a quorum of the Executive Board plus five (5) active, paid-up members.

Article XIV. Amendments

These By-Laws may be amended by a two-thirds vote of the members present and voting at a regular business meeting. The proposed amendment shall have been approved by the Executive Board and published in a monthly newsletter preceding the meeting.

Article XV. Meeting Participation

For all EMTA meetings including meetings of the Executive Board, General Meetings, and other Committee Meetings: Members who are not physically present at the meeting may attend by the use of authorized communication equipment that enables the member an opportunity to participate in the meeting, including an opportunity to read, hear, or see the proceedings of the meeting, participate in the proceedings, and contemporaneously communicate with the persons who are physically present at the meeting. Any member who uses authorized communication equipment is deemed to be present in person at the meeting whether the meeting is held at a designated place or solely by means of authorized communication equipment. The Executive Board may adopt procedures and guidelines for the use of authorized communication equipment in connection with any authorized meeting to permit verification that a person is a voting member and to maintain a record of any vote or other actions taken at the meeting.

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